



Committee: OVERVIEW AND SCRUTINY COMMITTEE

Date: WEDNESDAY, 21 DECEMBER 2016

Venue: MORECAMBE TOWN HALL

Time: 6.00 P.M.

Councillors are reminded that as Members of overview and scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

A G E N D A

1. Apologies for Absence

2. Minutes

Minutes of the Meeting held on 23rd November 2016 (previously circulated).

3. Items of Urgent Business authorised by the Chairman

4. Declarations of Interest

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. Discussions with the Leader of the Council

The Leader of the Council, Councillor Eileen Blamire, has been invited to attend the meeting to discuss her Portfolio :

- Relationships with other Councils
- Communications
- Performance Management
- Democratic Services, Legal and HR

6. Scoping of Task Group

Consideration of the scoping of a Task Group to consider Voluntary, Community and Faith Sector Commissioning.

7. Lancashire County Council's Executive Scrutiny Committee

Verbal update.

8. Consideration of any requests for Councillor Call for Action (in accordance with the process)

9. Consideration of any Petitions (in accordance with the process)

10. Locality Working

11. Work Programme Report (Pages 1 - 6)

Report of the Chief Executive.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors June Ashworth (Chairman), Caroline Jackson (Vice-Chairman), Alan Biddulph, Tracy Brown, Brett Cooper, Rob Devey, Roger Mace, David Whitaker and Phillippa Williamson

(ii) Substitute Membership

Councillors Lucy Atkinson, Nigel Goodrich, Janet Hall, Geoff Knight, Abi Mills and Nicholas Wilkinson

(iii) Queries regarding this Agenda

Please contact Jenny Kay, Democratic Services - telephone (01524) 582065 or email jkay@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democraticsupport@lancaster.gov.uk.

SUSAN PARSONAGE,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

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OVERVIEW AND SCRUTINY COMMITTEE
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Work Programme Report

21st December 2016

Report of the Chief Executive

PURPOSE OF REPORT

To provide Members with an update of the Committee's Work Programme.
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This report is public.

RECOMMENDATIONS

- (1) That Members note the Work Programme, as detailed in Appendix A to the report and the updates set out below.

1. Introduction

Members are requested to consider the Work Programme attached at Appendix A that has been updated taking into account the decisions made at the September meeting.

2. Updates

Customer Services Strategy and Complaints Policy

At its last meeting on 8th November, the Budget and Performance Panel agreed :

"That the Customer Services Strategy and any future complaints policy issues be referred to the Overview and Scrutiny Committee to consider."

Members are requested to consider how this issue should be taken forward by the Committee and if agreed, include on the Committee's Work Programme.

Evaluation of the standard of our Council Housing and Repairs and Maintenance Service (RMS)

The Overview and Scrutiny Committee, at its meeting held on the 21st September 2016, considered an item on its Work Programme regarding the evaluation of Council Housing. As the Budget and Performance Panel had a similar item on its Work Programme, the Repairs and Maintenance Service (RMS) the Committee agreed, to avoid duplication of work, this should be dealt with under the Panel's Work Programme.

The Panel agreed that this was a sensible approach and agreed to invite Members of the Overview and Scrutiny Committee to the meeting of the Panel when this item is to be considered.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

None.

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OVERVIEW AND SCRUTINY WORK PROGRAMME 2016/17

<u>Matter for Consideration</u>	<u>Detail</u>	<u>Comments/Expected Date of Meeting</u>	<u>Officer Responsible /External</u>
Lancashire County Council's Pre-Scrutiny process.	The Chairman and Vice-Chairman to view webcast of previous meeting and then to attend a meeting of the County Council's Scrutiny Committee and report back on the process. (Min 9 refers – 21 st September 2016).	Chairman and Pre-Scrutiny Champion to report back to Committee.	Chief Executive.
Review of Measures taken to counter Racism, Xenophobia and Hate Crime.	Referred to Community Safety Partnership. (Minute 25 – 23 rd Nov 2016 refers).	O&S Members invited to attend Community Safety Partnership themed meeting - January/February 2017.	Chief Officer (Environment).
Update on the Peer Review. To include Councillors Skills and Information.	That an update be provided in 6 months' times and that this be added to the Committee's Work Programme. (Note: Action from the LGA Peer Review Action Plan - Min 72 refers - 6th April 2016).	February/March 2017.	Chief Executive.
Fly Tipping.	Invite Lancashire County Council to attend a future meeting to discuss, including the introduction of the Permit Scheme at Recycling Centres. (Min 9 refers – 21 st September 2016).	February/March 2017.	Chief Officer (Environment).
Air Quality Control.	Request a presentation on Air Quality in the district taking into account the impact of the Heysham Gateway. (Min 9 refers – 21 st September 2016).	April 2017.	Chief Officer (Health & Housing)
Review of Policies and Procedures in place for dealing with Major Flooding Incidents.	That any major flooding works be reported to the Overview and Scrutiny Committee.	Spring 2017 – if required.	Chief Officers (Health & Housing), (Environment) and (Regeneration & Planning). Relevant Cabinet Members and Agencies.

<p>Community Safety Partnership.</p>	<p>Annual meeting to consider Community Safety issues.</p> <p>Note: The Committee undertakes the functions of the Council's crime and disorder committee for the purposes of Section 19 of the Police and Justice Act 2006, including CCfA relating to crime and disorder matters.</p>	<p>November 2017.</p>	<p>Chief Officer (Environment).</p> <p>Invite Chief Inspector and the relevant Cabinet Member with responsibility.</p>
<p>Discussion Paper on Property Strategy.</p>	<p>A review of the Council's Corporate Property Strategy has been underway for some time, focusing on disposal aspects amongst others. Given some of the issues that arose during the call-in on St. Leonard's House, Officers suggested that this topic may be suitable for some pre-decision scrutiny from the Committee. (Min 4 refers - 8th June 2016).</p>	<p>TBA.</p>	<p>Chief Officer (Resources).</p>
<p>Promoting the Local Economy and the Sustainable Economic Growth Strategy.</p>	<p>Raised as a Cllr suggestion, consideration of report prior to Cabinet (Min 15 refers - 8th July 2015).</p> <p>That Morecambe BID be invited to attend a future meeting to discuss promoting the Local Economy. (Min 4 refers - 8th June 2016).</p>	<p>It is anticipated that this strategy will be presented to Cabinet in the new year and there will be an opportunity for wider member involvement in the run up to that process.</p> <p>TBA.</p>	<p>Chief Officer (Regeneration and Planning) and Morecambe BID.</p>
<p>Annual consideration of Older People's Issues (inviting Age UK and other relevant agencies).</p>	<p>That Overview and Scrutiny Committee be requested to include Older People's issues in their Work Programme on an annual basis.</p> <p>Invite Cabinet Member with Responsibility to a future meeting to discuss.</p> <p>Tie in with Health Scrutiny meeting.</p>	<p>TBA.</p>	<p>External organisations.</p> <p>Invite Cabinet Member with Responsibility.</p>
<p>Update report on Health Scrutiny.</p>	<p>That a further update be provided to the Committee in due course (on "Better Care Together"). (Min 9 refers – 8th July 2015).</p> <p>Note: OSC given permission by CBC to undertake preparatory work in response to the consultation, with the final response to be considered by</p>	<p>TBA when appropriate.</p>	<p>Clinical Commissioning Group.</p> <p>Invite all City Council's incl. representative on the County Council's Health</p>

	CBC, in line with the standard procedure, if and when appropriate to do so. (CBC Min 8 – 27 th June 2013 refers).		Scrutiny Committee.
Fly Grazing	Look at best practice and request more information. (Min 9 refers – 21st September 2016).	2017/18	Chief Officer (Environment).

Briefing Notes

<u>Matter for Consideration</u>	<u>Comments & Date Requested</u>	<u>Officer Responsible</u>	<u>Date Circulated</u>
Implications of 2015/16 Housing and Planning Bill on Enforcement for Private Sector Landlords.	Min 63 refers - 27 th January 2016.	Chief Officer (Health and Housing).	4 th July 2016.
Fly Tipping – Increase since the introduction of charges at Recycling Centres.	Min 54 refers - 9 th December 2015.	Chief Officers (Environment)/ (Health and Housing).	
Derelict and Unsightly Buildings. To include: <ul style="list-style-type: none"> • Regent Road/Yorkshire Street, Morecambe burnt down property • Bailrigg Lane, Lancaster • Megazone, Morecambe • Shop on the corner of Peddar Street & Morecambe Promenade • Land opposite Pizza Hut, Lancaster. 	Action from Work Programme report - requested by a Cllr. To consider the issue of derelict and unsightly buildings, in particular, whether Members would want to do some work and try and work out a satisfactory outcome for residents who are negatively impacted by this problem. A Briefing Note on the issue of derelict and unsightly buildings - Min 63 refers - 27 th January 2016.	Chief Officer (Regeneration & Planning).	13 th December 2016.
Influencing Educators to develop skills for the district for the future.	Action from LGA Peer Review Action Plan - That more information be provided for the Committee on this issue - Min 72 refers - 6 th April 2016.	Chief Officer (Regeneration & Planning).	13th December 2016.
Timescale for Risk Management.	Action from LGA Peer Review Action Plan – That a timescale on this piece of work be provided for the Committee - Min 72 refers - 6 th April 2016.	Chief Officer (Resources).	Work on information Governance and other Assurance matters taking priority. Briefing note will be produced in January.

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The Council's approach to digitalisation - Council's plans, obstacles and how the Council would ensure it took place.	Action from LGA Peer Review Action Plan – That the Council's approach to digitalisation be requested to include the Council's plans regarding digitalisation, what the obstacles are and how the Council ensures this takes place - Min 72 refers - 6 th April 2016.	Chief Officer (Resources).	Briefing note will be produced in January.
Update on the Council's Energy Strategy.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.	Chief Officer (Environment).	
Licensing Scheme for Private Sector Rented Properties.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.	Chief Officer (Health and Housing).	
Caravans and Mobile Home parking on Morecambe Promenade overnight.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.		
Pot Holes in the District.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.		
Locality Working.	Pre-Scrutiny agreed to request a Briefing Note – November 2016.		

Task Groups

<u>Task Group Topic</u>	<u>Date</u>	<u>Progress</u>
Late Night Economy in the Lancaster District Informal Task Group.	December 2015. (Min 54 refers).	Last meeting is being arranged.
Resilience Commission Informal Task Group.	April 2016. (Min 84 refers).	2 meetings held.
Voluntary, Community and Faith Sector Commissioning.	September 2016 (Min 9 refers).	To be scoped and reported to the December 2016 meeting